

Risk assessment template

Event name: GFC - Christmas Trail

Assessment carried out by: Yvette Gordon-Potts, Sue Fung

Date of next review: N/A

Date assessment was carried out: 7.12.20

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done (Marked X)
Goring station Road Bus stop Platform Car park	Children might – go on to platform and be close to trains step into road in way of vehicles go behind bus not be aware of cars entering and reversing out of car park	Online instructions for Trail already draw attention to the need for children to be closely supervised.	Make risk assessment available for parents to view prior to commencement of the trail. Awareness of the road be aware of the bus stop and car park. supervise their children along the Trail and observe the usual safety rules for walking along and crossing roads	YGP	Before the commencement of the trail on 14.12.20	X

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<p>Gatehampton Road</p> <p>Queen's Court</p> <p>Pavement one side only</p>	<p>Children might -</p> <p>be behind the bus when it reverses into Queen's Court</p> <p>step off the pavement and be injured by a vehicle</p>	<p>Online instructions state there are no stars to follow on the non-pavement side of Gatehampton Road</p>	<p>Availability of risk assessment for parents and Carers to read prior to commencement of trail.–</p> <p>Advise to stay on pavement side of road</p> <p>be aware that bus reverses into Queen's Court</p> <p>Contact Mike Ward to ask bus driver to be extra vigilant w/c 14 December</p>	<p>YGP</p> <p>SF</p>	<p>Commencement of event.</p>	<p>X</p> <p>X</p>
<p>Entrance to Sheepcot rec</p>	<p>Children might run across the access road to Sheepcot rec and be injured by a vehicle</p>	<p>Instructions indicate the need for road safety measures.</p>	<p>No further action.</p>			<p>X</p>
<p>At end of houses on Gatehampton Road</p> <p>No pavement</p>	<p>Children might be injured by a vehicle</p>	<p>Expecting Parents and Carers to observe the usual safety rules of walking on a road with children. Bright or high-vis clothing advised.</p>	<p>Parents and Carers to</p> <p>keep their children in the pushchair or holding on to the pushchair along this stretch of road</p>	<p>Parent/Carer</p>		<p>X</p>

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On Private Drive signposted to Gatehampton Manor No pavement Barbed wire fences Building site	Children might be injured by– a vehicle touching/running into the barbed wire playing amongst dangerous materials on the building site	Expecting Parents and Carers to supervise their children along the Trail Stars will be positioned away from barbed wire.	Ensure that the online instructions specifically point out that no pavement so road safety care needed. Particular care needed near building site equipment.	Parent/Carer		X
After gate marked Nursery Farm Barbed wire	Children might be injured by– touching/running into the low-level barbed wire	Expecting Parents and Carers to supervise their children along the route	Parents and Carers to – supervise their children along the Trail			X
At railway bridge, on right Access to train track	N/A	Designated area of danger enclosed by metal fence, padlocked	None			X

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<p>After bridge, through 5-bar gate</p> <p>On left, Thames Water borehole area elevated</p>	<p>Children might –</p> <p>Run up deep steps and trip</p> <p>Push open metal gate which could swing back and hit them</p> <p>Fall a few feet off the edge and be injured</p>	<p>Route states to follow track to the right</p>	<p>Parents/Carers to follow trail instructions which stipulate following track to the right at this point.</p>	<p>Parent/Carer</p>		<p>X</p>
<p>At left-hand bend</p> <p>Thames Water station</p>	<p>N/A</p>	<p>Designated area of danger enclosed by metal fence, padlocked</p>	<p>None</p>			<p>X</p>
<p>On straight track towards Manor Road</p> <p>Barbed wire</p> <p>On right – Thames Water metal covers over boreholes.</p>	<p>Children might be injured by touching/running into the barbed wire.</p> <p>Picking up and dropping fairly large pieces of metal and bolts that have been left.</p>	<p>7.12.20</p>	<p>Clearing the metal and bolts or ask if we can remove them</p>	<p>YGP</p>	<p>Prior to commencement of event.</p>	<p>X</p>

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On left – large blue curved pipe protruding from a manhole cover and with a hole around it. Fenced off with an unstable metal screen.	Children might be injured by – Getting through gap at either side of screen and falling down the hole Pulling on screen so it topples on them	Spotted only at time of assessment 7	Contact Thames Water to ask them to improve the safety of the area by – Adequately fencing the pipe so that nobody can enter	SF/Thames Water	14 Dec	X
Just before 5-bargate to Manor Road. On right -Thames Water installation On left -Electricity substation	N/A N/A	Designated area of danger enclosed by metal fence, padlocked Designated area of danger, totally enclosed.	None None			X

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Through gate into Manor Road Cars Barbed wire	Children might be injured by – Running in the path of a vehicle touching/running into the barbed wire	Expecting Parents and Carers to observe road safety rules and supervise children along the Trail	Risk assessment available online Vehicle hazard here.	Parent/Carer		X
Barrier at side of gate	Might be difficult to get through with a double buggy		say that most double buggies should get through but it may be necessary to collapse the buggy.			X
Manor Road Pavement one side only	Children might run across to non-pavement side	Instructions point out that all stars are on pavement side	Observe the usual safety rules for walking along crossing roads	Parents/Carers		X

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Junction of Manor Road with Station Road Bend in road	Child might run out into road and be injured by vehicle	Instructions state to Take Care crossing here	Parents and Carers need to – observe the usual safety rules for crossing roads	Parents/Carers		X
Anywhere along route Coronavirus	Children and Adults Touching anything e.g. gates and gateposts, stars, fences Contact with other people	Instructions advise taking hand-sanitiser	Ensure online instructions give a reminder to - social distance use hand sanitiser when necessary and especially at snack/drink time			X